# Dartford Grammar School for Girls

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## Admission Policy and Over-Subscription Criteria for entry to Year 7 in September 2027

**Admission**
We will be offering 180 places in 2027. Entry to Dartford Grammar School for Girls is via the Kent Procedure for Entrance to Secondary Schools Age 11 Assessment Tests [PESE]. If girls reach the required standard as a result of this process they are eligible for admission.
All timings will be in accordance with Kent Local Authority's timetable for Admissions to Secondary School.

**Registering for the Kent Tests**
Parents/Carers with a daughter in Year 5 who wish her to sit the Kent PESE Tests must register online with Kent Local Authority [LA] or request a paper registration form by contacting the Secondary Admissions Team at Kent LA, during June 2026.

**Testing Arrangements**
Kent LA will make arrangements for those registered to sit the tests.
Assessment decision letters will be sent out to parents/carers by Kent LA.

**Application Procedure**
All applicants must complete their own Local Authority Secondary Common Application Form [SCAF] which is returned to their home LA, by their closing date. On the SCAF all schools applied to are listed in order of preference. This order is used by the LA when allocating applicants to schools.

**If your daughter has been registered for free school meals in the last six years**, please also complete a Supplementary Information Form [SIF]. This can be downloaded from the school website from September 2026 and must be returned directly to the school by 1st November 2026.

**Allocation of Places**
Places will be allocated by the LA using the information provided on the SCAF and parents/carers will be notified in March 2027. Please note that we are a heavily oversubscribed school and should the number of eligible applicants exceed the number of places available, our oversubscription criteria will be applied when places are allocated.

*Before the application of oversubscription criteria, students with an Education, Health and Care Plan (EHCP) which names the school and who have passed the assessment will be admitted. As a result of this the published admissions number will be reduced accordingly.*


Dartford Grammar School for Girls is part of The Areté Trust, a charitable company limited by guarantee and registered in England and Wales with company number 10760163. The registered office is at Dartford Grammar School for Girls, Shepherds Lane, Dartford, Kent, DA1 2NT.

**Over-Subscription Criteria**
Where applications for admission of eligible girls exceed this number, the following criteria will be applied in the order set out below, to decide which girls who satisfied the selection requirements should be offered places:

1. **Looked After Children and previously Looked After Children:**
   A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
   A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
   A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2. **Pupil Premium**
   A girl who is eligible for Pupil Premium at the time of entry to the school – *a child is eligible for Pupil Premium where she has been registered for free school meals (FSM) at any point in the last 6 years, including Targeted FSM. This does not include children who have only been eligible to receive Expanded FSM or Universal Infant Free School Meals. Pupil Premium is also afforded to Children in Local Authority Care or Previously in Local Authority Care, however these children will be prioritised in the relevant criteria above.*

**Please note recent Government changes to FSM eligibility, which include 2 categories of FSM:**
• Targeted FSM – which continues to be based on the existing £7,400 income threshold: and
• Expanded FSM - which will apply to meals only, covering pupils who do not qualify for Targeted FSM, but who are in households in receipt of Universal Credit.

Pupil premium will only be available to those in the Targeted FSM cohort.

**Pupils who are eligible for FSM under the Expanded FSM will not be eligible for Pupil Premium and will not be included in this category of our oversubscription criteria for admission purposes.**

Parents wishing to apply under this criterion must attach proof of eligibility to their Supplementary Information Form and return it all to the school by 1st November 2026.

3. **100 places will be reserved for girls residing in the Borough of Dartford or one of the named parishes below.**

| | |
|---|---|
| Ash-cum-Ridley | Hartley |
| Crockenhill | Hextable |
| Eynsford | Horton Kirby and South Darenth |
| Farningham | Swanley |
| Fawkham | West Kingsdown |

4. **Remaining eligible girls seeking a school place, irrespective of their address.**

If the school is oversubscribed within any of the above oversubscription criteria students will be ranked in the following order:

1. **Those performing best in the Kent Test** (highest aggregate score).
2. **In the case of tied scores, preference is given to the applicant living nearest to the school.**

Should two or more applicants have both tied scores and tied distance, independent random selection will be used as a fair tie-breaker.

**Nearness of children's homes to school**
We use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

**Waiting List**
If the school is oversubscribed we will maintain a waiting list until 31st December 2027. Each added child will require the list to be ranked again in line with the published oversubscription criteria.

**Late Applications**
Late applications will be accepted and processed in accordance with the scheme published in the LA's admission booklets.

**Requests for admission outside of the normal age group**
Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however

where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry the following year. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.